

HAILSHAM HARRIERS CONSTITUTION

1) TITLE

- a) The name of the club shall be **Hailsham Harriers**.

2) HEADQUARTERS

- a) The club headquarters will be **Summerheath Hall, Summerheath Road, Hailsham East Sussex BN27 3DR**.

3) CLUB AIMS

- a) The aims of the club are to;
 - i) promote amateur athletics, in particular: track, road and cross country running and jogging and
 - ii) encourage friendly sporting rivalry and fellowship.

4) CLUB COLOURS

- a) The club colours shall be a black vest with a red sash (front and back) running from top right to bottom left. The name Hailsham Harriers will be emblazoned in white on the front chest.

5) MANAGEMENT

- a) Management of the club shall be vested in an **Executive Committee**.
- b) The Executive shall be constituted of **Chairman, Honorary Secretary, Honorary Treasurer, Senior Coach, Club Captain, Ladies Captain, Junior Captain and two members**.
- c) *The Executive may co-opt additional members with specialist expertise or experience as may from time to time be required.*
- d) The **Executive** shall meet a **minimum four times** per membership year.

- e) An Executive Meeting shall be quorate when **five or more members** of the duly constituted **Executive** are in attendance.
- f) All members of the **Executive** shall be elected annually by simple majority vote at a properly convened and constituted **Annual General Meeting (AGM)**.
- g) An **Honorary President** shall be elected each year at the **AGM** and shall serve for a one year period.
- h) *The role of the **Honorary President** will be to preside at club ceremonial and social functions and to represent the club, as required, at public functions.*

6) MEMBERSHIP

- a) Membership of the club is confined to **AMATEURS** as defined by UK Athletics
- b) Any candidate for membership must apply in writing using the **prescribed form** and that application must be supported by a proposer and seconder who are both **full members** and having **paid all due subscriptions**.
- c) *The membership year shall commence on **September 1st** and end on **August 31st** the following year.*
- d) *Three classes of membership are recognised:*
 - i) *Junior membership will apply to those not having attained their 18th birthday on the 1st September of the membership year in question.*
 - ii) *Associate membership will apply to **non running adults** who wish formally to be associated with the club.*
 - iii) *Full or senior membership will apply to those who have attained their 18th birthday on or before the **1st of September** in the membership year in question.*
- e) Voting rights in the club's decision making process **are not** available to junior or associate members.
- f) *Associate and junior members are not eligible for election to the Executive.*
- g) *Articles 6e) and 6f) shall not apply to the Junior Club Captain in respect of membership of and voting rights on business conducted by the Executive.*
- h) *Only those members elected to serve the club in an official capacity or specifically mandated for a particular and specified purpose may speak on behalf of Hailsham Harriers.*

7) RESIGNATIONS

- a) A member choosing to resign shall be required to **give notice in writing or by e mail** to the Honorary Secretary of the club and membership will be deemed to have terminated on the date of receipt of the resignation letter or by e mail by the Honorary Secretary.

8) SUBSCRIPTIONS

- a) Subscriptions will be **payable on election** and thereafter annually on the first day of September each succeeding year.
- b) The annual subscriptions shall be set at a level recommended by the Executive and ratified by the **AGM**.
- c) *Members (Junior or Senior) elected later than 31st May but before September 1st will pay a quarter of the current annual subscription for the remaining term of the membership year in question.*
- d) The Executive will have the authority to expel, subject to one month's notice in writing, any member falling twelve months in arrears. Notice to expel will be sent by recorded delivery post to the said member's address as listed in the club membership records.
- e) In accordance with the UK Athletics Welfare Policy and Procedures any member expelled from a club for failure to pay due annual subscription shall be suspended from participation in any athletics competition held under UK Athletics and England Athletics rules until the liability causing the expulsion has been discharged. That liability may not exceed more than one year's annual subscription of the expelling club.

9) FINANCIAL ACCOUNTS

- a) The financial year of the club will commence on July 1st and end on June 30th the next succeeding year.
- b) The Honorary Treasurer will prepare an annual accounting and submit said Accounts to the **AGM** each year.

10) ANNUAL GENERAL MEETINGS

- a) A general meeting (**the AGM**) will be held in the month of September each year. The business of the meeting will be to receive the Executive Officers reports and financial accounting; to elect officers for the ensuing year and to deal with matters, in addition, which are **specified** on the meeting agenda.
- b) The Honorary Secretary shall post notice of the **AGM** at least 21 days prior to the scheduled date of the said meeting.
- c) Members wishing to have business included on the agenda **must notify, in writing**, the Honorary Secretary of the detail of that business at least **14 days prior** to the scheduled date of the meeting.

11) CONDUCT

- a) In accordance with UK Athletics policy the club reserves the right to expel from membership and member whose conduct is not conducive to the aims of the club as described in the constitution *or whose behaviour is likely to bring the club into disrepute*. The right of expulsion shall be exercised by the duly elected Executive on behalf of the club.

12) EXTRA-ORDINARY GENERAL MEETING

- a) An Extra-ordinary General Meeting (**EGM**) may be called on the order of **ten paid up full members**. The Honorary Secretary on receipt of such an order, in writing and bearing the signature of the said ten members, shall within 21 days convene an **EGM** for the purpose of dealing with only that **business detailed in the received order**.
- b) The Honorary Secretary will post notice of an **EGM** at least 14 days prior to the scheduled date of that meeting.

13) ALTERATIONS TO THE CLUB CONSTITUTION

- a) This constitution may not be altered except by the **order of an AGM or EGM** *and only then if the proposed alteration/s has been notified by the Posting of an agenda detailing the proposed alteration/s*.

